



City of La Quinta

P.O. Box 1504
78-495 CALLE TAMPICO
LA QUINTA, CALIFORNIA 92253

(760) 777-7000
FAX (760) 777-7101

APPLICATION FOR HOME OCCUPATION OF A BUSINESS

FEE \$70.00

INSPECTION DATE: _____

Please read each condition listed on the attachment in this packet to see if the proposed activity complies with the City's Home Occupation Regulations.

APPLICANT NAMES: (List all owners, partners, and/or corporation officers) _____

PROPERTY ADDRESS: _____ PHONE: _____

MAILING ADDRESS: _____ (IF DIFFERENT FROM ABOVE)

PROPERTY OWNER: _____

TYPE OF RESIDENCE, (SINGLE, MULTIPLE, MOBILE HOME, ETC.): _____

TYPE OF BUSINESS: _____

BRIEF DESCRIPTION OF HOW THE BUSINESS WILL OPERATE: _____

NUMBER OF PERSONS INVOLVED IN BUSINESS: _____

SQUARE FOOTAGE OF USABLE FLOOR AREA IN HOUSE (EXCLUDE GARAGE): _____

LOCATION AND SQUARE FOOTAGE OF AREA OF BUSINESS ACTIVITY IN HOME (EX. BEDROOM - 125 SQ FT.): _____

DESCRIPTION OF MACHINERY, EQUIPMENT, AND SUPPLIES BEING USED IN THE BUSINESS OPERATION: _____

I HAVE READ, UNDERSTAND, AND AGREE WITH THE CONDITIONS BY WHICH A HOME OCCUPATION IS ALLOWED. (CONDITIONS ATTACHED).

APPLICANT'S SIGNATURE

DATE

IF APPLICANT IS OTHER THAN THE PROPERTY OWNER, AUTHORIZATION OF OWNER OR RENTAL/LEASING AGENT IS REQUIRED.



OWNER/AGENT SIGNATURE

DATE

AGENT COMPANY NAME

CONTACT PH. #

DATE

**IMPORTANT: FALSE OR MISLEADING INFORMATION SHALL BE GROUNDS FOR DENYING
YOUR HOME OCCUPATION; FAILURE TO COMPLY WITH THE CONDITIONS LISTED ON THE
ATTACHED PAGE SHALL BE GROUNDS FOR REVOCATION OF PERMIT.**

BUILDING AND SAFETY DEPARTMENT/CODE COMPLIANCE DIVISION:

APPROVED _____

DENIED _____

SPECIAL CONDITIONS _____

OFFICER _____

I.D. # _____

DATE _____

PLEASE READ!

Please contact your Homeowner's Association prior to paying for your Home Occupation Permit. Your Homeowner's Association may restrict or prohibit home based businesses.

I HAVE READ AND UNDERSTAND THIS STATEMENT.

Signature

WORKER'S COMPENSATION

If your company has employees, a copy of the Workman's Compensation Policy must accompany the business license application, indicating dates of coverage and dollar amount. This proof of coverage must be received before the business license can be processed.

If you do not have employees, please check the last section on this page: "I Certify that....."

If your business is being operated from your home in La Quinta, a Home Occupation Permit is required before a business license is issued.

If you have any questions, please contact the Code Compliance Division at 777-7050.

Every employer who applies for any license or renewal of any license for a business issued pursuant to Section 37101 of the government Code or Section 7284 of the Revenue and Taxation code shall complete and sign a declaration that states the following:

WORKER'S COMPENSATION DECLARATION

I hereby affirm under penalty of perjury, one of the following declarations:

_____ I have and will maintain a certificate of consent to self-insure for Worker's Compensation, as provided by Section 3700 for the duration of any business activities conducted for which this license is issued.

_____ I have and will maintain Worker's Compensation Insurance, as required by Section 3700 for the duration of any business activities conducted for which this license is issued.

My Worker's Compensation insurance carrier and policy number:

Carrier: _____
Policy Number: _____ Expires: _____

A COPY OF SAID POLICY OR CERTIFICATE OF CONSENT SHOWING THE AMOUNT OF COVERAGE AND EXPIRATION DATE FOR WORKER'S COMPENSATION IS REQUIRED TO PROCESS THIS APPLICATION.

_____ I certify that in the performance of any business activities for which this license is issued, I shall not employ any person in any manner so as to become subject to the worker's compensation laws of California, and agree that if I should become subject to the worker's compensation provisions of Section 3700, I will provide the City with a policy or certificate copy within ten (10) days of the change in requirements.

APPLICANT SIGNATURE

DATE

WARNING: Failure to secure Worker's Compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to \$100,000. In addition to the cost of compensation, damages, interest, and attorney's fees may be assessed to you as provided in Section 3706 of the Labor Code.

HOME OCCUPATION CONDITIONS AND CRITERIA

ALL HOME OCCUPATIONS SHALL COMPLY WITH THE FOLLOWING CONDITIONS AND REQUIREMENTS:

1. No one, other than the resident of the dwelling shall be employed on the premises in the conduct of the Home Occupation.
2. The Home Occupation shall be conducted entirely within the enclosed area of the main building and shall not occupy more than 25% of the total area of the structure.
3. A Home Occupation shall not be conducted within an accessory structure. There may be storage of equipment or supplies in an accessory structure. Garage space may be used for the conduct of a Home Occupation only when it does not interfere with the use of such space for the off-street parking or vehicles required by Chapter 9.160 of the Zoning Ordinance.
4. There shall be no outdoor storage of equipment, machinery, supplies, materials, or merchandise.
5. There shall be no sales activity, either wholesale or retail, except mail order sales, nor shall there be the maintenance of an office open to the general public.
6. There shall be no supply of hazardous materials stored on the premises at any given time (i.e. pool, chlorine, paint thinner, etc.), unless the hazardous materials are stored in a manner approved by the State Fire Marshal or any other regulating agency.
7. There shall be no dispatching of persons or equipment to or from the subject property, including the use of vehicles which operate to and from the premises.
8. No vehicles or trailers, except those normally incidental to residential use, shall be parked at the residence at any time.
9. There shall be no use of any mechanical equipment, appliance, or motor outside of the enclosed building or which generated noise detectable from outside the building in which it is located that is related to the business.
10. There shall be no signs or other devices identifying or advertising the home occupation.
11. In no way shall the appearance of the building or lot be so altered, or the home occupation be so conducted, that the lot or building may be reasonably recognized as serving a non-residential use (either by color, materials, construction, lighting, sounds, vibrations, etc).
12. No Home Occupation shall create a nuisance by reason of noise, odor, dust, vibrations, fumes, smoke, electrical interference, traffic, or other causes.
13. The use shall meet reasonable special conditions as established and made of record in the Home Occupation Permit, as may be deemed necessary to carry out the intent of this section.