

CITY OF LA QUINTA  
CITY BOARD AND COMMISSION APPLICATION

1. Selection Process: The process of selecting individuals to serve on the City's boards, committees and commissions begins with an application. When an interested citizen submits a completed application, it is placed on file in the office of the City Clerk pending the selection of an interview date.

The City Council prefers to interview all candidates for positions during a regularly scheduled City Council meeting. City staff will notify you as soon as the interview date is determined. The interviews are scheduled during the Business portion of the Council meeting which begins at 4:00 pm. In preparation for the interview, it is recommended that candidates attend one or more board/commission meeting.

The City Council is anxious to have the opportunity to talk with all applicants before making a final decision. If you find you are unable to attend the interviews, please notify the City Clerk, in writing. Following Council's selections, the City Clerk will formally notify all applicants.

2. As an appointed commissioner or boardmember whose recommendations may influence City Council decisions, a Statement of Economic Interests will be required prior to assuming the position and will be required annually thereafter. For a copy of the form or additional information, contact [cityclerk@la-quinta.org](mailto:cityclerk@la-quinta.org) or 760-777-7103.
3. As an appointed commissioner or boardmember, State law requires two hours of training in general ethical principles and ethics laws every two years. The course is available on line at [www.FPPC.CA.gov](http://www.FPPC.CA.gov).

For additional information, please contact the City Clerk's Office:

Telephone: 760.777.7103

FAX: 760.777.7107

E-MAIL: [cityclerk@la-quinta.org](mailto:cityclerk@la-quinta.org)

Date: \_\_\_\_\_

**CITY OF LA QUINTA**  
**APPLICATION TO SERVE ON A CITY BOARD OR COMMISSION**

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(IF DIFFERENT)

TELEPHONE: (HOME) \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ CELL: \_\_\_\_\_

IF EMPLOYED, LIST YOUR EMPLOYER AND POSITION(S) YOU HOLD: \_\_\_\_\_

\_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

LENGTH OF RESIDENCE IN LA QUINTA: \_\_\_\_\_

BOARD/COMMISSION APPLYING FOR: \_\_\_\_\_

HAVE YOU EVER ATTENDED A MEETING OF THIS COMMISSION? \_\_\_\_\_

Biographical sketch, including education, work experience, civic involvement and other background.  
Please be sure to include experiences relevant to duties of the position you seek.

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Describe your knowledge of the functions, regulations, and procedures of the Board/Commission:

What specific issues or problems face the Board/Commission, and do you have any suggestions to address those issues or problems?

What specific attitudes, skills and/or expertise do you think you have which would enhance the work of the Board/Commission?

In addition to completing the application, you may attach a current resume if you wish.

**PLEASE RETURN THIS APPLICATION TO:**

CITY OF LA QUINTA  
CITY CLERK DEPARTMENT  
78-495 CALLE TAMPICO  
LA QUINTA, CA. 92253  
TELEPHONE 760.777.7103 | FAX 760.777.7107

*THANK YOU FOR YOUR WILLINGNESS TO SERVE YOUR LOCAL GOVERNMENT*