



# City of La Quinta

## **ENGINEERING BULLETIN #09-02**

TO: All Interested Parties  
FROM: *JJA* Timothy R. Jonasson, Public Works Director/City Engineer  
DATE: July 20, 2015  
SUBJECT: Securities for Permits and Maps

This Engineering Bulletin provides policy direction regarding the implementation and administration of securities that are due prior to permit issuance or securities required for Approved Final Map and Subdivision Improvement Agreements (SIA).

The attached Table 1 "Fees & Securities for Permits & Maps" provides a matrix of bonding requirements by Permit/Project type and by Bond type. Acceptable security instruments shall conform to the requirements adopted by the City Council in Resolution 96-27. Security amounts are based on a wet-stamped engineer's cost estimate that is approved by the City.

Projects with No Final Map or SIA - Applicant should provide permit bonds pursuant to Columns 4-5, Columns 11-13, as applicable per Table 1. Securities that are posted for off-site improvements and/or grading permits PRIOR TO THE FINAL MAP/SIA APPROVAL can be used for the SIA if the existing securities' duration, amounts, and scope are applicable. Permit issuance and SIA issuance should be coordinated with all City applicants to avoid double bonding. In general, SIA issuance and the related bonding eliminate the requirement for subsequent permit bonding.

Projects with Approved Final Map and Subdivision Improvement Agreement (SIA) - If the applicant has entered into a SIA with the City guaranteeing the completion of the improvements related to the Tract Map and has an approved Final Map, no additional securities are required beyond bonding pursuant to Columns 6-9, as applicable per Table 1. See Engineering Bulletin # 07-01 for the Policy for Bonding for On-Site Improvements.

Projects with Improvements All Complete - A Subdivision Improvement Agreement (SIA) is not required if all improvements have been completed and final inspection is found to be in compliant with the project specifications. Performance and Labor & Material Securities shall be released after final acceptance of the work by the City Council. A warranty security for off-site improvements shall be received by the City prior to the item being placed on the City Council agenda per Column 10 of Table 1. The warranty security amount will be based on an approved engineer's cost estimate. The duration of the warranty security is one year from the City Council project acceptance date.

**TABLE 1 - FEES & SECURITIES FOR PERMITS & MAPS**

	1	2-3	4	5	6	7	8	9	10	11*	12*	13*
			PM10 Permit Bond	PM10 Permit Bond	Map/SIA Bond	Map/SIA Bond	Map/SIA Bond	Map/SIA Bond	Map/SIA Bond	Permit Bond – No Map/SIA Onsite Only	Permit Bond – No Map/SIA Offsite Only	Permit Bond – No Map/SIA Offsite Only
	PERMIT TYPE	Permit Fee	On-Site PM10 Bond	Off-Site PM10 Bond	On-Site Performance Bond	On-Site Labor & Materials Bond	Off-Site Performance Bond	Off-Site Labor & Materials Bond	Warranty Bond	On-Site Performance Bond	Off-Site Performance Bond (Restoration)	Off-Site Labor & Materials Bond (Restoration)
1	Mass Grading	See Schedule Of Public Works Fees For Permit Fees	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	NA	No	NA	NA	No	Yes, Bond Based on Grading Bond Calculator (EB #04-09)	Yes, Bond Based on Grading Bond Calculator (EB #04-09)	Yes, 100% Bond
2	Rough Grading (Permit will not be issued until Mass Grading permit is closed, as applicable)		Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	Yes, 10% Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond
3	Precise Grading (No Permit Bond Required < 500 yd3 hillside or < 1000 yd3 other areas)		Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	Yes, 10% Bond	No	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond but not less than \$5,000	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond but not less than \$5,000
4	Precise Grading (Permit Bond Required > 500 yd3 hillside or > 1000 yd3 other areas)		Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	Yes, 10% Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond	Yes, 100% Bond or supplemental Bond Rider for prior Grading Bond
5	Clear & Grub		Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	No	No (Included in Mass, Rough or Precise Grading)	No	No

6	Other Improvements, Street, Storm Drain, etc.	See Schedule Of Public Works Fees For Permit Fees	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2 & not previously PM10 Bonded	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2 & not previously PM10 Bonded	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	Yes, 10% Bond	No (Typical), But Yes, 100% Bond Only if Onsite Street Imp. Needed for Public Access Through the Tract	Yes, 20% Performance Bond but not less than \$5,000	Yes, 100% Bond	
7	Utility (Water, Sewer, Dry Utilities (Electrical, & Gas, excludes Cable & Phone) (Developer Install)		Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2 & not previously PM10 Bonded	Yes, \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2 & not previously PM10 Bonded	Yes, 100% Bond	No	Yes, 100% Bond	Yes, 100% Bond	Yes, 10% Bond	No	Yes, 20% Performance Bond but not less than \$5,000	Yes, 100% Bond	
8	Utility (Verizon, Gas, etc) (Utility Installations and Projects)		No in general, but Yes \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	No in general, but Yes \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	No	No	No	No	No	No	No	Yes, Cost Based on Actual Restoration per City Engineer	Yes, Cost Based on Actual Restoration per City Engineer
9	Utility (CVWD & IID) (Utility Installations and Projects)		No Permit Cost – Signature Req'd on Permit – Inspection Cost May Be Billed	No in general, but Yes \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	No in general, but Yes \$2,000/acre 25% Cash / 75% Bond Or All Cash if Disturbing > 5000 ft2	No	No	No	No	No	No	No	No

Offsite Work = Work in Public Right of Way

\* Engineer's cost estimates for the permit bonds should include a 20% contingency factor