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HOUSING AUTHORITY AGENDA

CITY HALL COUNCIL CHAMBER
78495 Calle Tampico La Quinta

SPECIAL MEETING
TUESDAY, MARCH 5, 2019 AT 4:00 P.M.

CALL TO ORDER

ROLL CALL: Authority Members: Evans, Fitzpatrick, Peña, Radi, Chairperson Sanchez

VERBAL ANNOUNCEMENT – AB 23 [AUTHORITY SECRETARY]

CONFIRMATION OF AGENDA

CLOSED SESSION – NONE

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

At this time, members of the public may address the Housing Authority on any matter not listed on the agenda. *Please complete a "request to speak" form and limit your comments to three minutes.* The Housing Authority values your comments; however in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS

– NONE

CONSENT CALENDAR

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

1. APPROVE SPECIAL MEETING MINUTES DATED DECEMBER 4, 2018

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BUSINESS SESSION

PAGE

- 1. APPOINT HOUSING AUTHORITY CHAIRPERSON AND VICE-CHAIRPERSON TO SERVE DURING CALENDAR YEAR 2019 7
- 2. APPROVE FUNDING FOR AREA HOMELESS PREVENTION PROGRAMS 9

STUDY SESSION – NONE

PUBLIC HEARINGS – NONE

DEPARTMENTAL REPORTS – NONE

CHAIR AND BOARD MEMBERS' ITEMS

REPORTS AND INFORMATIONAL ITEMS – NONE

ADJOURNMENT

The next regular quarterly meeting of the Housing Authority will be held on April 16, 2019, at 4:00 p.m. in the City Council Chambers, 78495 Calle Tampico, La Quinta, CA 92253.

DECLARATION OF POSTING

I, Monika Radeva, Authority Secretary of the La Quinta Housing Authority, do hereby declare that the foregoing agenda for the La Quinta Housing Authority was posted near the entrance to the Council Chambers at 78495 Calle Tampico and on the bulletin boards at 51321 Avenida Bermudas and 78630 Highway 111, on March 1, 2019.

DATED: March 1, 2019

MONIKA RADEVA, Authority Secretary
La Quinta Housing Authority

Public Notices

- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk’s Office at (760) 777-7092, twenty-four (24) hours in advance of the meeting and accommodations will be made.

- If special electronic equipment is needed to make presentations to the Housing Authority, arrangement should be made in advance by contacting the City Clerk's Office at (760) 777-7092. A one (1) week notice is required.
- If background material is to be presented to the Housing Authority during a meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the City Clerk for distribution. It is requested that this take place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 78495 Calle Tampico, La Quinta, California, 92253, during normal business hours.



**HOUSING AUTHORITY
SPECIAL MEETING MINUTES
TUESDAY, December 20, 2018**

CALL TO ORDER

A regular meeting of the La Quinta Housing Authority was called to order at 4:00 p.m. by Chairperson Sanchez.

PRESENT: Authority Members: Evans, Fitzpatrick, Peña, Radi, Chairperson Sanchez
ABSENT: None

VERBAL ANNOUNCEMENT – AB 23 was made by the Authority Secretary

PLEDGE OF ALLEGIANCE

Authority Member Evans led the audience in the Pledge of Allegiance.

CONFIRMATION OF AGENDA – Confirmed

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA – None

ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS –
None

CONSENT CALENDAR

1. APPROVE MINUTES OF NOVEMBER 20, 2018

MOTION – A motion was made and seconded by Authority Members Evans/Radi to approve the Consent Calendar as recommended. Motion passed unanimously.

BUSINESS SESSION

1. **INTERVIEW CANDIDATES AND APPOINT ONE RESIDENT TO SERVE ON THE HOUSING COMMISSION**

The Authority waived presentation of the staff report, which is on file in the Clerk's Office.

Chairperson Sanchez explained the process the Authority follows for interviewing and appointing residents to the Housing Commission; and invited the two

candidates, Aileen Buckley and Veronica Gaeta-Mejia, to present their qualifications to the Authority; Ms. Buckley was not present.

Candidate Veronica Gaeta-Mejia gave a brief presentation of their qualifications.

The Authority thanked and commended Ms. Gaeta-Mejia for her community engagement and willingness to serve the City and give back to the community.

Authority Member Evans asked to waive the traditional ballot voting method since only one candidate was present, and said she would like to make a motion. The Authority concurred.

MOTION – A motion was made and seconded by Authority Members Evans/Fitzpatrick to appoint Veronica Gaeta-Mejia to serve on the Housing Commission for an unexpired two-year term ending June 30, 2020. Motion passed unanimously.

CHAIR AND BOARD MEMBERS' ITEMS

The Authority requested an update on the Washington Street Apartments residents' relocation.

Assistant to the City Manager Villalpando said approximately 25 residents have already been relocated back into the first three buildings that have been completed; Staff anticipates having all residents relocated back before Christmas; Staff is providing one-on-one assistance to the residents with their relocation and is ensuring their needs are met.

City Manager Spevacek said Staff has exercised utmost concern for the safety of the residents, as well as with regards to inspecting the site and issuing certificates of occupancy.

ADJOURNMENT

There being no further business, it was moved and seconded by Authority Members Radi/Fitzpatrick to adjourn at 4:10 p.m. Motion passed unanimously.

Respectfully submitted,

MONIKA RADEVA, Authority Secretary
La Quinta Housing Authority

City of La Quinta

HOUSING AUTHORITY MEETING: March 5, 2019

STAFF REPORT

AGENDA TITLE: APPOINT HOUSING AUTHORITY CHAIRPERSON AND VICE-CHAIRPERSON TO SERVE DURING CALENDAR YEAR 2019

RECOMMENDATION

Appoint Housing Authority Chairperson and Vice-Chairperson to serve during calendar year 2019.

EXECUTIVE SUMMARY

- On September 15, 2009, the City Council established a Housing Authority (Authority) which adopted by-laws and established the procedure for electing the Chairperson and Vice-Chairperson.
- Section 2 of the Authority by-laws states that the Authority shall annually, at its first regular meeting held after December 30, vote to elect one of its members as Chairperson and elect another as Vice-Chairperson.

FISCAL IMPACT – None.

BACKGROUND/ANALYSIS

The following Authority Members have held these positions since the Authority was established in 2009:

<u>Year</u>	<u>Chairperson</u>	<u>Vice-Chairperson</u>
2013	Lee Osborne	Kristy Franklin
2014	Terry Henderson	Linda Evans
2015	John Peña	Robert Radi
2016	Robert Radi	Lee Osborne
2017	Kathleen Fitzpatrick	Steve Sanchez
2018	Steve Sanchez	John Peña

ALTERNATIVES

As this action is required by Authority by-laws, staff does not recommend an alternative.

Prepared by: Monika Radeva, City Clerk
 Approved by: Frank J. Spevacek, Executive Director

City of La Quinta

HOUSING AUTHORITY MEETING: March 5, 2019

STAFF REPORT

AGENDA TITLE: APPROVE FUNDING FOR AREA HOMELESS PREVENTION PROGRAMS

RECOMMENDATION

Approve funding for area homeless prevention programs.

EXECUTIVE SUMMARY

- In 2017/18, the La Quinta Housing Authority (Authority) authorized \$259,000 to assist area homeless service providers; Coachella Valley Rescue Mission (CVRM), Martha's Village and Kitchen (MVK), and Coachella Valley Association of Governments (CVAG) for Path of Life Ministries (POLM).
- POLM received a matching grant of \$103,000 from the Desert Healthcare District (DHD).
- DHD recently announced they have \$700,000 available for matching with a \$100,000 contribution from participating organizations.
- Staff offers two funding options for consideration:
 - Option 1: Invest \$250,000; \$83,333 to each of the providers (MVK, CVRM and CVAG)
 - Option 2: Invest \$267,667; \$83,333 to both MVK and CVRM, and \$100,000 to CVAG to receive DHD's matching \$100,000 that would be used valley wide.
- The Housing Commission (Commission) met on December 12, 2018 and reviewed the quarterly metric reports and discussed future funding options.

FISCAL IMPACT

Should the Authority elect to invest in these programs, there is \$250,000 available in the Homeless Assistance account (243-0000-60532). Additional funding is available to appropriate from Low-Mod Housing fund balance, should the Authority elect to go with Option 2.

BACKGROUND/ANALYSIS

November 2018, staff presented the quarterly metric reports to the Authority for review and direction for 2018/19 Homeless Prevention Funding. At that time, it was unclear whether DHD was going to provide matching-funds to support the CVAG program.

Staff verified that DHD still has \$700,000 available for the matching-fund program with a minimum \$100,000 contribution, and CVAG will continue to be the fund administrator with POLM providing the homeless prevention services. CVAG announced that during this next funding cycle, DHD's matching funds would be used valley-wide rather than just in the west valley.

The Commission discussed funding options at the December 12, 2018 meeting and were in favor of equal funding of \$83,333 among the three service providers; however, the Commission expressed support for the DHD matching fund program should it continue.

With the Commission's recommendation in place, staff proposes the following funding options:

Option 1:

Invest \$250,000 as follows:

- \$83,333 to MVK;
- \$83,333 to CVRM; and
- \$83,333 to CVAG

Option 2:

Invest \$267,667 as follows:

- \$83,333 to MVK;
- \$83,333 to CVRM; and
- \$100,000 to CVAG to receive DHD's matching \$100,000.

In accordance to the approved Last and Final Recognized Obligation Payment Schedule 20% of the annual Redevelopment Agency loan repayment are set aside for housing programs in a restricted fund. The Low-Mod Housing Fund currently has a balance of \$1,594,360. Additional funds may be appropriated to Homeless Assistance (243-0000-60532) from this balance.

ALTERNATIVES

The Authority may elect to proceed with one of the funding options or direct staff with a new option.

Prepared by: Angela Ferreira, Management Specialist
Approved by: Frank J. Spevacek, Executive Director