

Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:

- Current system vendor
- Current system product System's purpose
- A description of categories or types of data
- The department that is the prime custodian of the data
- The frequency that system data is collected
- The frequency that system data is updated

2. To make the catalog publicly available upon request

3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system

City of La Quinta Catalog of Enterprise Systems 2019
Pursuant to SB 272 Government Code Section 6270.5

#	Vendor Name	Product	System Purpose	Custodian	Collection Frequency	Update Frequency
1	Adobe	Creative Suite	Design and PDF software	Information Technology	Daily	Daily
2	Microsoft	Office 365	Office tools (email, spreadsheets, etc.)	Information Technology	Daily	Daily
	Microsoft	Server	File Server	Information Technology	Daily	Daily
3	Apple	OS X & IOS	Operating systems	Information Technology	Daily	Daily
4	Tyler	Incode	Financial Management	Finance	Daily	Daily
5	Superion	CRW TrakIt	Permitting & Licensing management	Design & Development	Daily	Daily
6	ArcGIS	GIS	City parcel and facility information	Information Technology	Daily	Daily
7	LaserFiche	LaserFiche	Records Management	Information Technology	Daily	Daily
8	Vermont Systems	RecTrac	Recreation Class & Membership management	Community Resources	Daily	Daily
9	GoRequest	GoRequest	ticketing	Facilities	Daily	Daily
10	AutoDESK	AutoCAD	Architectural design & review	Design & Development	Daily	Daily
11	Bluebeam	Revu	Design and PDF software	Design & Development	Daily	Daily
12	Government Jobs	Government Jobs	Applicant Tracking	Human Resources	Daily	Daily
13	Vmware	Vmware	Bare metal hyper -visor that installs directly on top of a physical server and partitions it into multiple virtual machines	Information Technology	Daily	Daily
14	Nimble	Nimble	predictive flash storage solutions	Information Technology	Daily	Daily
15	Mitel Connect	Mitel	Telephone Management System	Information Technology	Daily	Daily
16	Granicus	Vision	City Website	Information Technology	Daily	Daily

Updated: 3/6/2019 Mike Rodriguez