MEMORANDUM

TO: Madam Mayor and Members of the City Council
   City Employees
   City Attorney
   Police Chief Misty Reynolds
   Lieutenant Jeff Buompensiero
   Division Chief Robert Fish
   Battalion Chief Bonifacio De La Cruz
   Battalion Chief Bill Lawe
   Sherry Barkas, The Desert Sun

FROM: Jon McMillen, City Manager

DATE: March 12, 2020

ITEMS OF INTEREST

City Council Meeting
Tuesday, March 17, 2020 –
Closed Session @ 3:30 pm - Regular Meeting @ 4:00 p.m.

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SPECIAL NOTICE – Telephonic Accessibility:

Pursuant to Paragraph 11 of Executive Order N-25-20, executed by the Governor of California on March 12, 2020 as a response to mitigating the spread of corona virus known as COVID-19, during the March 17, 2020 regular meeting of the La Quinta City Council members of the public will be allowed to attend and address the City Council during the open session of the meeting telephonically.

Members of the public wanting to view and listen to the open session of the meeting may do so by tuning-in live via http://laquinta.12milesout.com/.

Members of the public wanting to address the City Council, either during public comment or for a specific agenda item, or both, are requested to send an email notification no later than 3:00 p.m. on the day of the meeting to the La Quinta City Clerk’s Office at CityClerkMail@LaQuintaCA.gov.

The email notification must specify the following information:

1) Full Name
2) City of Residence
3) Phone Number
4) Public Comment or Agenda Item No
5) Subject
6) Written or Oral Comments
The City will facilitate the ability for a member of the public to be audible to the City Council and general public in the Council Chambers for the item(s) by contacting him/her via phone and queuing him/her to speak during the discussion.

**Only one person at a time may speak by telephone and only after being recognized by the Mayor.**

Please be mindful that the teleconference will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference. Finally, it is requested that any member of the public attending while on the teleconference to have his/her/their phone set on “mute” to eliminate background noise or other interference from telephonic participation.

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**CITY MANAGER’S OFFICE**

- City Manager’s staff attended a 2-day Grant Writing training held in Palm Desert. Training provided information such as grant-seeking strategies, what is needed in a grant, looking at different grant styles and resources/tips on how to research, and write a compelling grant.

**DESIGN AND DEVELOPMENT**

- The Hub assisted 221 customers over the last week. Staff processed the following transactions:
  - Issued 107 business licenses and collected $6,451 in license fees;
  - Issued 29 Short-Term Vacation Rental business licenses\permit registrations and collected $11,758 in license fees;
  - Collected $813,122 in Transient Occupancy Tax;
  - Received 59 permit applications; of which, 18 were submitted online through eTRAKiT;
  - Issued 58 permits, with a total valuation of $633,519 and collected $12,647 in permit fees;
  - Of the 58 permits, 15 were issued online through eTRAKiT

- City Building Inspectors performed 94 inspections last week; of those, 21 were requested using the City’s eTRAKiT online portal.

- Building Division staff performed 32 permit reviews last week; of those, 9 were reviewed through the City’s eTRAKiT online portal.

- A public scoping meeting for the proposed Travertine Specific Plan project will be held on March 16, 2020 at 6:00 p.m. in the La Quinta City Hall Study Session Room. The proposed project is located south of Avenue 58 and west of Madison Street, southwest of the Coral Mountain and consists of 1,200 residential units, a 100-room hotel and spa, a small golf course and a network of trails within the site. In conjunction with the scoping meeting, a Notice of Preparation of an Environmental Impact Report is currently under public review and comments are being received at this time. The public comment period ends on April 8, 2020. A copy of the Notice of Preparation is available to view at City Hall.
PUBLIC WORKS

- On-site construction continues at private development projects including Andalusia, Griffin Ranch, Monterra, Codorniz, The Citrus, and Floresta.

- The contractor for the Electric Vehicle Charging Stations has completed the ADA ramp at Washington Street and Highway 111 and is trenching across the parking lot at the LQ Park.

- The contractor for the Cove Restroom Project and Calle Tecate Parking Lot project is trenching for irrigation.
• The contractor for the HSIP Interconnect Improvements project continues to install pull boxes, conduits, and signal interconnect cable throughout the City.

• The contractor for the La Quinta SilverRock Park Venue project continues to work on the plant layout, grading, trenching for irrigation, and construction of the amphitheater.

• The contractor for the La Quinta Village Complete Streets project is beginning stage 2 at Calle Sinaloa/Avenue 52 between Eisenhower Drive and Desert Club Drive. For complete details and information on the next phase, please see attachment 1.
• The contractor for the FY 19/20 – Slurry Seal Improvements and Calle Tecate Striping Improvements project has striped Avenue 58. Please see attachment 2 for anticipated schedule.

COMMUNITY RESOURCES

DUE TO THE COUNTY OF RIVERSIDE HEALTH OFFICER REQUESTING THE CANCELLATION OF ALL EVENTS THAT EXCEED ATTENDANCE OF 250 OR MORE, THE CITY OF LA QUINTA AND ITS PARTNERS HAVE CANCELLED THE FOLLOWING EVENTS, ACTIVITIES AND PROGRAMS.

• The Desert Youth Olympics will be held on Saturday, March 14, at 9:00 a.m. at La Quinta High School. This event will feature the 20-yard dash, hurdles, javelin throw, discus throw, and long jump for boys and girls ages 3-8. Registration is now open at: https://dyolq2020.eventbrite.com and costs $10. For more information, please call 760-777-7093.

• Join the Library’s Classics Book Club where we discuss a classic title each month. On Saturday, March 14, at 10:30 a.m., we’ll be discussing Emma by Jane Austin. See the Adult Reference Desk to check out a copy or for more info.
• The Certified Farmers Market will be held on Sunday, March 15, at 8:00 a.m. in Old Town La Quinta. This event includes, fresh produce, herbs, honey, plants, bread, and more. Admission and parking are free.

• The Library’s Baby Story Time is on Tuesday, March 17, at 10:15 a.m. for ages 0 to 18 months. Introduce your littlest ones to the library with interactive rhymes, songs, and books geared towards promoting literacy at the youngest age in a gentle atmosphere with parental/guardian participation.

• Toddler Move ‘n’ Groove Story Time at the Library is on Tuesday, March 17, at 11:15 a.m. for ages 18 months to 3 years. Get ready for wiggles, interactive rhymes, songs, and books, ending with a sensory playtime.

• The Library will host a Master Gardeners talk presented by UCCE Master Gardner Tim Labonge on Tuesday, March 17, at 11:00 a.m. Participants will learn how to apply the color wheel to gardening.

• Let’s Talk About Art is on Tuesday, March 17, at 3:30 p.m. for ages 8 to 11. This class is led by members of the La Quinta Art Association. March’s program will be a session on collage. Registration is required and limited to 18 participants. To register, please call the library at 760-564-4767.

• The Library’s Mystery Book Club is on Wednesday, March 18, at 10:30 a.m. for ages 18 and older. March’s theme is Literary Mysteries. Choose from our list of mystery or thriller novels or discuss one of your own that you think fits the theme. Registration is required.

• A SEUSS-ational Family Night will be held on Wednesday, March 18, at 5:00 p.m. Come and join us at the Library as we explore / All the things that make Dr. Seuss’ lore / The Cat, the Lorax and Things 1 and 2 / We’ll have a Family Fun Night Hulabaloo / Story, Rhymes and crafty fun / Family entertainment for everyone!

• The Library’s Pre-K Story Time is on Thursday, March 19, at 10:15 a.m. and 11:15 a.m. for ages 3 and older. Come for stories, rhymes, songs, activities and a craft.

• Lunchtime Docs at the Museum is Wednesday, March 19, at 12:00 p.m. This month we will watch Breaking Point.

• Join us for an amazing AVI Bird Show at the Museum on Thursday, March 19, at 5:30 p.m. Courtyard Bird Watch.

• Mission LQ: Rocket Launch will be held on Saturday, March 21, at 8:00 a.m. at Monticello park. Beginners and seasoned rocketeers can build and launch their very own model rockets. Rocket materials will be provided, but participants are welcome to bring their own rockets to launch as well. This event is free! For more information, call 760-777-7093.

• Spay Neuter Imperative Program (SNIP) will conduct a low-cost spay and neuter event on Saturday, March 28, from 10:00 a.m. to 2:00 p.m. at the Library parking lot. Rabies and Parvo vaccinations will be available for $11.00 and Bordetella vaccinations available for
$16.00. Microchipping will be offered for $15.00. Spay/Neuter services are available by appointment only and the cost is $25.00. Please call 760-366-1100 (English) or 760-366-1105 (Spanish) to schedule an appointment.

- The Wellness Center is working with AARP Tax Assistance to provide complimentary tax preparing services to the public on Tuesdays, through April 7 and is working with Coachella Valley Community Tax Services to provide complimentary tax preparing services to the public on Fridays, through April 3. Volunteers will assist with simple tax forms. Appointments are required and are scheduled one week out on a first call, first serve basis. All necessary documents are required at the time of reserving your appointment. For more information or to make an appointment, please call 760-564-0096.

- The Museum’s “STITCH” group meets every Tuesday, from 1:00 p.m. to 3:00 p.m., in the Community Room. Bring your own project to work on. Be inspired and share with fellow quilters, knitters, needle pointers and weavers.

- The La Quinta Museum Coloring Club for Adults meets every Friday, from 1:00 p.m. to 3:00 p.m., in the Community Room. Basic supplies are provided while they last.

- The Museum’s Mah Jongg program will be held Saturdays, from 10:00 a.m. to 1:00 p.m., in the Community Room. This is not a class with an instructor, but all levels are welcome.

- The Fritz Burns Pool has been closed. For pool information, visit the Desert Recreation District’s website at www.MyRecreationDistrict.com.

THE FOLLOWING SERVICES REMAIN OPEN WITH LIMITED SERVICE OFFERINGS.

- The Salton Sea Stories exhibit at the La Quinta Museum will be on display through March 28. Experience the heyday of the Salton Sea through the 1962 photographs of George Mann and the story of Helen Burns, “Queen of the Salton Sea.”

- The Wellness Center remains open for information regarding COVID-19.

- In order to maintain a safe environment and address patron and staff concerns, all library programs, events, and meeting room reservations are cancelled until further notice. The library remains open for use of computers and book check-out.