




# City of La Quinta

## ENGINEERING BULLETIN #08-02

TO: All Interested Parties

FROM:  Timothy R. Jonasson, Public Works Director/City Engineer

SUBJECT: Policy for Expiration of Improvement Plan Checks

DATE: March 18, 2008

In an effort to streamline the plan check process, this bulletin establishes a policy for expired improvement plan checks for the City of La Quinta.

An improvement plan check is considered "expired" if one year passes with no submittals for the specific improvement plan check. For example, if a precise grading plan is submitted for plan check on January 1, 2008 and comments are returned by the City to the Engineer of Record on January 22, 2008 and no resubmittal occurs before January 22, 2009, the precise grading plan check is considered "expired."

If the improvement plan check has expired, a new improvement plan application and new plan check fees will be required to process the plans. Also, these improvement plans will now be subject to the City and Department standards and policies that are in effect at the time of this new application (not the City and Department policies and standards that were in place at the time the original improvement plan check application was filed).

Although it is incumbent upon the applicant to track the progress of the approval of their improvement plans, as a courtesy, the Public Works Department may send a reminder letter that a specific improvement plan check is about to expire.