



GEM of the DESERT

**NOTICE AND CALL OF SPECIAL MEETING  
OF THE LA QUINTA HOUSING COMMISSION**

**TO THE COMMISSIONERS OF THE LA QUINTA HOUSING COMMISSION:**

**NOTICE IS HEREBY GIVEN** that a special meeting of the La Quinta Housing Commission is hereby called to be held on Wednesday, April 18, 2018, at 6:00 p.m. at La Quinta City Hall Study Session Room located at 78-495 Calle Tampico, La Quinta, CA 92253 for the following purpose:

**CONSENT CALENDAR**

- 1. APPROVE MINUTES OF MARCH 14, 2018

**ANNOUNCEMENT, PRESENTATIONS, AND WRITTEN COMMUNICATION**

- 1. HOUSING AUTHORITY FUNDING SOURCES AND DEVELOPMENT GUIDELINES

**DEPARTMENTAL REPORTS**

- 1. HOUSING AUTHORITY MEETING WITH MANAGEMENT OF SEASONS AT LA QUINTA AND MIRAFLORES

Dated: April 12, 2018

*/s/ Lynne Joy Rogers*  
Lynne Joy Rogers, Chairperson

Attest:

  
\_\_\_\_\_  
Angela Ferreira  
Housing Coordinator

**DECLARATION OF POSTING**

I, Angela Ferreira, Housing Coordinator, do hereby declare that the foregoing notice for the La Quinta Housing Commission special meeting of April 18, 2018 was posted on the outside entry to the Council Chamber at 78-495 Calle Tampico and on the bulletin boards at 51-321 Avenida Bermudas and 78-630 Highway 111 on April 12, 2018.

DATED: April 12, 2018

  
\_\_\_\_\_  
Angela Ferreira  
Housing Coordinator





HC agendas and staff reports are now available  
on the City's web page: [www.laquintaca.gov](http://www.laquintaca.gov)

## HOUSING COMMISSION AGENDA

CITY HALL STUDY SESSION ROOM  
78-495 Calle Tampico, La Quinta

**SPECIAL MEETING ON WEDNESDAY, APRIL 18, 2018 AT 6:00 P.M.**

### **CALL TO ORDER**

ROLL CALL: Commissioners Davidson, Johnson, Long, McDonough, and Chairperson Rogers

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Housing Commission on any matter not listed on the agenda. *Please complete a "Request to Speak" form and limit your comments to three minutes.* The Housing Commission values your comments; however in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

### **CONFIRMATION OF AGENDA**

### **ANNOUNCEMENT, PRESENTATIONS, AND WRITTEN COMMUNICATION**

1. HOUSING AUTHORITY FUNDING SOURCES AND DEVELOPMENT GUIDELINES

### **CONSENT CALENDAR**

1. APPROVE MINUTES OF MARCH 14, 2018

### **BUSINESS SESSION - NONE**

### **STUDY SESSION - NONE**

**DEPARTMENTAL REPORTS**

1. HOUSING AUTHORITY MEETING WITH MANAGEMENT OF SEASONS AT LA QUINTA AND MIRAFLORES

**COMMISSIONERS' ITEMS**

**ADJOURNMENT**

The next regular quarterly meeting of the La Quinta Housing Commission will be held on June 13, 2018, commencing at 6:00 p.m., at the La Quinta Study Session Room, 78-495 Calle Tampico, La Quinta, CA 92253.

**DECLARATION OF POSTING**

I, Angela Ferreira, Housing Coordinator, do hereby declare that the foregoing Agenda for the Housing Commission special meeting was posted on the City's website, near the entrance to the Council Chambers at 78-495 Calle Tampico, and the bulletin boards at 78-630 Highway 111, and the La Quinta Cove Post Office at 51-321 Avenida Bermudas, on April 12, 2018.

DATED: April 12, 2018



Angela Ferreira, Housing Coordinator  
City of La Quinta, California

**PUBLIC NOTICES**

The La Quinta City Hall Study Session Room is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk's office at 777-7103, twenty-four (24) hours in advance of the meeting and accommodations will be made.

If special electronic equipment is needed to make presentations to the Commission, arrangements should be made in advance by contacting the City Clerk's office at 777-7103. A one (1) week notice is required.

If background material is to be presented to the Commission during a Housing Commission meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the Secretary for distribution. It is requested that this take place prior to the beginning of the meeting.

Any writings or documents provided to a majority of the Commission regarding any item(s) on this agenda will be made available for public inspection at The Hub counter at City Hall located at 78-495 Calle Tampico, La Quinta, California, 92253, during normal business hours.



**HOUSING COMMISSION  
MINUTES  
WEDNESDAY, MARCH 14, 2018**

A regular quarterly meeting of the Housing Commission was called to order at 6:00 p.m. by Chairperson Rogers.

PRESENT: Commissioners, Johnson, Long, McDonough, and Chairperson Rogers

ABSENT: Commissioner Davidson

**PLEDGE OF ALLEGIANCE**

Chairperson Rogers led the audience in the pledge of allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON AGENDA**

PUBLIC SPEAKER: Virginia Casto, La Quinta - introduced herself and said that implementing a routine annual maintenance for the Seasons apartment complex would facilitate resolving residents' concerns effectively.

**CONFIRMATION OF AGENDA** – Confirmed

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS**

Chairperson Rogers explained the scope of purview of the Housing Commission and its advisory duties to the Housing Authority. She announced the dates of Commission's upcoming regular quarterly meetings for the remainder of 2018 calendar year – June 13, September 12, and December 12.

**1. UPDATE ON PUBLIC SAFETY CAMERA SYSTEM REVIEW**

Public Safety Analyst Moreno and Public Safety Manager Mendez explained the purpose of the Citywide Security Cameras Ad Hoc Committee; its current projects; relevant research timeline; required infrastructure to implement a citywide security cameras system; and grant opportunities.

Commission discussion followed regarding initial maintenance costs; obtaining additional estimates; and undergoing research.

## **CONSENT CALENDAR**

### **1. APPROVE MINUTES OF JANUARY 18, 2018**

Motion – A motion was made and seconded by Commissioners Johnson/McDonough to approve Consent Calendar Item No. 1 as submitted. Motion passed: ayes 4, noes 0, absent 1 (Davidson).

### **2. RECEIVE AND FILE THE LA QUINTA HOUSING AUTHORITY ANNUAL REPORT FOR FISCAL YEAR 2016/17 PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34328**

Motion – A motion was made and seconded by Commissioners Long/McDonough to approve Consent Calendar Item No. 2 as submitted. Motion passed: ayes 4, noes 0, absent 1 (Davidson).

### **3. RECEIVE AND FILE HOUSING SUCCESSOR ANNUAL REPORT FOR FISCAL YEAR 2014/15 REGARDING THE LOW AND MODERATE INCOME HOUSING ASSETS FUND PURSUANT TO CALIFORNIA HEALTH AND SAFETY CODE SECTION 34176.1 (F) FOR THE LA QUINTA HOUSING AUTHORITY.**

Motion – A motion was made and seconded by Commissioners Long/McDonough to approve Consent Calendar Item No. 3 as submitted. Motion passed: ayes 4, noes 0, absent 1 (Davidson).

## **BUSINESS SESSION**

### **1. RECOMMEND DECLARATION OF FOUR HOUSING AUTHORITY PARCELS AS NOT REQUIRED FOR FORESEABLE NEED AND AUTHORIZATION TO DISPOSE PURSUANT TO THE STATE LAW HEALTH AND SAFETY CODE SECTION 34315.7**

Management Specialist Ferreira presented the staff report, which is on file at the City Clerk's office.

The Commission discussed parcel size; and the pros and cons to develop the parcels or surplus them.

Motion – A motion was made and seconded by Commissioners Long/McDonough to recommend declaring four housing parcels as not required for foreseeable need and authorization to dispose pursuant to California Health and Safety Code Section 34315.7. Motion passed: ayes 3, noes 0, abstain 1 (Johnson), absent 1 (Davidson)

Commissioner Johnson said he abstained from the vote due to a potential conflict of interest stemming from the proximity of lots to his business rental property.

**STUDY SESSION** – NONE

**DEPARTMENTAL REPORTS** – NONE

**REPORTS AND INFORMATIONAL ITEMS** – NONE

**COMMISSIONERS' ITEMS**

Commissioner Rogers recommended that the management of affordable housing complexes implement an annual meeting with the residents to discuss maintenance needs. Staff explained that this practice is outlined in the maintenance agreements; further Management Specialist Ferreira had reached out to the general manager at Seasons to schedule a meeting and review their maintenance agreement. Staff demonstrated the process for residents to submit suggestions and concerns to management through the Fair Housing Council state website.

Staff also showed the Commission how to access the City's Housing Authority Annual Reports under the Affordable Housing City web page.

**ADJOURNMENT**

There being no further business, it was moved and seconded by Commissioners Johnson/McDonough to adjourn this meeting at 6:48 p.m. Motion passed: ayes 4, noes 0, absent 1 (Davidson).

Respectfully submitted,

Ivan Vera, Housing Temp  
City of La Quinta, California



# City of La Quinta

## HOUSING COMMISSION MEETING

### DEPARTMENT REPORT

**TO:** Madam Chair and Members of the Housing Commission

**FROM:** Angela Ferreira, Management Specialist  
City Manager's Office

**DATE:** April 18, 2018

**SUBJECT:** Season at La Quinta Management Meeting

---

On March 15, 2018, staff met with the regional manager, HVAC technician, and the management team of Season's at La Quinta and Miraflores (Management) to review resident concerns and maintenance protocol. Staff was informed of the following:

- The affordable housing management company that previously oversaw the complexes removed itself from the affordable housing portfolio and a new management company took over the complexes
- The air conditioning (AC) units are a specialty item and the manufacture has a 20 week lead-time which has caused delays in new unit installation at the complexes
- About 1/3 of the units in the Season at La Quinta complex have received new AC units and another 1/3 of the units are scheduled to receive new AC units; there is a constraint of funding for a complete overhaul of new AC units for the entire complex but as funds become available they will upgrade as they can
- All maintenance concerns must be reported to Management, that is how they gauge what units need upgraded items
- All stovetop ranges in the units are equipped with a timer
- Management is working with CVWD and applied for a grant to desert-scape the property for water conservation which is still in the review status
- Management discussed the use of outside water spigots and the need for water conservation; therefore, all spigots are capped to ensure no excess water usage occurs