

# City of La Quinta

COMMISSION MEETING: September 10, 2018

## STAFF REPORT

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**AGENDA TITLE:** ELECT A VICE-CHAIRPERSON TO THE COMMUNITY SERVICES COMMISSION

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### RECOMMENDATION

Elect one member to serve a Vice-Chairperson to the Community Services Commission.

### EXECUTIVE SUMMARY

- A chairperson/vice-chairperson is to be appointed at the first Community Service Commission (Commission) meeting held after June 30<sup>th</sup> of each year.
- Chairperson/vice-chairperson vacancies are chosen by majority vote of all commission members.
- A vice-chairperson for the Community Services Commission (Commission) presides over meetings in the absence of the Commission Chairperson and is selected by open vote.

### BACKGROUND/ANALYSIS

#### **Voting Procedures:**

All actions require a majority vote or by a majority of the quorum present. On the passage of every motion, the vote shall be taken by voice or roll call as appropriate. The Interim Chairperson opens and closes nominations to the Commission for Vice-Chairperson. The vote will be taken and the Vice-Chairperson will be elected.

#### **Tie Votes:**

In the case of a tie vote, an additional motion is made which obtains a majority vote to break the tie. If a tie vote results at a time when less than all members are present, the matter shall automatically be continued to the agenda of the next regular meeting, unless otherwise ordered by the body.

### ALTERNATIVES

The selection of a vice-chairperson is necessary to meet the Municipal Code requirements to effectively preside over Commission meetings; however, Commission may table the discussion until the Commission has met full membership.

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