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# **SPECIAL MEETING HOUSING COMMISSION AGENDA**

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**WEDNESDAY, APRIL 16, 2025, AT 5:00 P.M.**

Members of the public **may listen to this meeting by tuning-in live via [www.laquintaca.gov/livemeetings](http://www.laquintaca.gov/livemeetings).**

## **CALL TO ORDER**

Roll Call: Commissioners Christopherson, Pacheco, Paltin, and Chairperson Gaeta-Mejia  
Vacancy: One (1)

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Commission on any matter not listed on the agenda pursuant to the "Public Comments – Instructions" listed at the end of the agenda. The Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by the Brown Act [Government Code § 54954.2(b)].

## **CONFIRMATION OF AGENDA**

**ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS** – None

## **CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

1. RECEIVE AND FILE MEETING MINUTES DATED DECEMBER 11, 2024

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**BUSINESS SESSION**

1. RECOMMEND HOUSING AUTHORITY APPROVAL FOR LOCAL HOMELESS PREVENTION PROGRAMS FUNDING FOR FISCAL YEAR 2025/26

**STUDY SESSION** – None

**DEPARTMENTAL REPORTS** – None

**COMMISSIONERS' ITEMS**

**ADJOURNMENT**

The next regular quarterly meeting of the La Quinta Housing Commission will be held June 11, 2025, commencing at 5:00 p.m. at the La Quinta City Hall Council Chamber, 78495 Calle Tampico, La Quinta, CA 92253.

**DECLARATION OF POSTING**

I, Laurie McGinley, Secretary of the Housing Commission of the City of La Quinta, do hereby declare that the foregoing Agenda for the Commission special meeting of April 16, 2025, was posted on the City's website, near the entrance to the Council Chamber at 78495 Calle Tampico and the bulletin board at 51321 Avenida Bermudas, on April 11, 2025.

DATED: April 11, 2025



Laurie McGinley, Housing Commission Secretary  
City of La Quinta, California

**Public Notices**

- Agenda packet materials are available for public inspection: 1) at the Clerk's Office at La Quinta City Hall, located at 78495 Calle Tampico, La Quinta, California 92253; and 2) on the City's website at <https://www.laquintaca.gov/business/boards-and-commissions/housing-commission> in accordance with the Brown Act [Government Code § 54957.5; AB 2647 (Stats. 2022, Ch. 971)].
- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please contact Commission Secretary at (760) 777-7114, 24-hours in advance of the meeting and accommodations will be made.

- If background material is to be presented to the Commission during a Commission meeting, please be advised that 15 copies of all documents, exhibits, etc., must be supplied to the Commission Secretary for distribution. It is requested that this takes place prior to the beginning of the meeting.

## **PUBLIC COMMENTS – INSTRUCTIONS**

Members of the public may address the Commission on any matter listed or not listed on the agenda as follows:

WRITTEN PUBLIC COMMENTS can be provided either in-person during the meeting by submitting 15 copies to the Commission Secretary, it is requested that this takes place prior to the beginning of the meeting; or can be emailed in advance to [LMcGinley@LaQuintaCA.gov](mailto:LMcGinley@LaQuintaCA.gov), no later than 12:00 p.m., on the day of the meeting. Written public comments will be distributed to the Commission, made public, and will be incorporated into the public record of the meeting, but will not be read during the meeting unless, upon the request of the Chair, a brief summary of public comments is asked to be reported.

If written public comments are emailed, the email subject line must clearly state **“Written Comments”** and should include: **1) full name, 2) city of residence, and 3) subject matter.**

VERBAL PUBLIC COMMENTS can be provided in-person during the meeting by completing a “Request to Speak” form and submitting it to the Commission Secretary; it is requested that this takes place prior to the beginning of the meeting. Please limit your comments to three (3) minutes (or approximately 350 words). Members of the public shall be called upon to speak by the Chair.

In accordance with City Council Resolution No. 2022-028, a one-time additional speaker time donation of three (3) minutes per individual is permitted; please note that the member of the public donating time must: 1) submit this in writing to the Commission Secretary by completing a “Request to Speak” form noting the name of the person to whom time is being donated to, and 2) be present at the time the speaker provides verbal comments.

Verbal public comments are defined as comments provided in the speakers’ own voice and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Chair.

Public speakers may elect to use printed presentation materials to aid their comments; 15 copies of such printed materials shall be provided to the Commission Secretary to be disseminated to the Commission, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Chair.

All writings or documents, including but not limited to emails and attachments to emails, submitted to the City regarding any item(s) listed or not listed on this agenda are public records. All information in such writings and documents is subject to disclosure as being in the public domain and subject to search and review by electronic means, including but not limited to the City’s Internet Web site and any other Internet Web-based platform or other Web-based form of communication. All information in such writings and documents similarly is subject to disclosure pursuant to the California Public Records Act [Government Code § 7920.000 et seq.].

## **TELECONFERENCE ACCESSIBILITY – INSTRUCTIONS**

*Teleconference accessibility may be triggered in accordance with AB 2449 (Stats. 2022, Ch. 285), codified in the Brown Act [Government Code § 54953], if a member of the Housing Commission requests to attend and participate in this meeting remotely due to “just cause” or “emergency circumstances,” as defined, and only if the request is approved. In such instances, remote public accessibility and participation will be facilitated via Zoom Webinar as detailed at the end of this Agenda.*

### **\*\*\* TELECONFERENCE PROCEDURES\*\*\* APPLICABLE ONLY WHEN TELECONFERENCE ACCESSIBILITY IS IN EFFECT**

Pursuant to Government Code § 54953(f) [AB 2449, Stats. 2022, Ch. 285, Rubio].

**Verbal public comments via Teleconference – members of the public may attend and participate in this meeting by teleconference via Zoom** and use the “raise your hand” feature when public comments are prompted by the Chair; the City will facilitate the ability for a member of the public to be audible to the Commission and general public and allow him/her/they to speak on the item(s) requested. **Please note – members of the public must unmute themselves when prompted upon being recognized by the Chair, in order to become audible to the Commission and the public.**

Only one person at a time may speak by teleconference and only after being recognized by the Chair.

**ZOOM LINK:**            <https://us06web.zoom.us/j/87838641116>  
**Meeting ID:**            878 3864 1116  
**Or join by phone:**    (253) 215 – 8782

**Written public comments** – can be provided in person during the meeting or emailed to [LMcGinley@LaQuintaCA.gov](mailto:LMcGinley@LaQuintaCA.gov) any time prior to the adjournment of the meeting, and will be distributed to the Commission, made public, incorporated into the public record of the meeting, and will not be read during the meeting unless, upon the request of the Chair, a brief summary of any public comment is asked to be read, to the extent the Committee can accommodate such request.



## **HOUSING COMMISSION MINUTES WEDNESDAY, DECEMBER 11, 2024**

### **CALL TO ORDER**

A regular quarterly meeting of the La Quinta Housing Commission (Commission) was called to order at 5:00 p.m. by Chairperson Gaeta-Mejia.

PRESENT: Commissioners Christopherson, Pacheco, and Chairperson Gaeta-Mejia

ABSENT: Vice Chairperson Paltin

VACANCY: One (1)

### **PLEDGE OF ALLEGIANCE**

Chairperson Gaeta-Mejia led the audience in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None

**CONFIRMATION OF AGENDA** – Confirmed

**ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS** – None

### **CONSENT CALENDAR**

#### **1. RECEIVE AND FILE MEETING MINUTES DATED SEPTEMBER 11, 2024**

**MOTION** – A motion was made and seconded by Commissioners Pacheco/Christopherson to approve the Consent Calendar as presented. Motion passed: ayes – 3, noes – 0, abstain – 0, absent – 1 (Paltin), vacancy – one (1).

### **BUSINESS SESSION**

#### **1. RECEIVE AND FILE FISCAL YEAR 2023/24 HOUSING AUTHORITY YEAR-END BUDGET REPORT**

Housing Authority Treasurer Martinez presented the staff report, which is on file in the Clerk's Office.

The Commission discussed the maintenance expenses incurred for the La Quinta Cove properties as listed in Attachment 1 to the staff report; staff provided details on the expenses that attributed to the variance in expenditures.

**MOTION** – A motion was made and seconded by Commissioner Pacheco/Chairperson Gaeta-Mejia to receive and file 2023/24 Housing Authority Year-End Budget Report. Motion passed: ayes – 3, noes – 0, abstain – 0, absent – 1 (Paltin), vacancy – one (1).

**2. RECOMMEND HOUSING AUTHORITY APPROPRIATE FUNDS AND APPROVE G.M. GORDON ROOFING TO PERFORM TWENTY-EIGHT ROOF REPLACEMENTS FOR THE CITY'S AFFORDABLE HOUSING RENTAL PROPERTIES IN THE LA QUINTA COVE**

Senior Management Analyst Kinley presented the staff report, which is on file in the Clerk's Office.

The Commission discussed pricing and timeline to complete the roof repairs if this item is approved by the Housing Authority.

MOTION – A motion was made and seconded by Commissioners Pacheco/ Christopherson to recommend Housing Authority appropriate funds and approve G.M. Gordon Roofing to perform roof replacements for the City's 28 affordable housing rental properties in the La Quinta Cove. Motion passed: ayes – 3, noes – 0, abstain – 0, absent – 1 (Paltin), vacancy – one (1).

**3. RECOMMEND HOUSING AUTHORITY ADOPT RESOLUTION TO DECLARE ASSESSOR PARCEL NUMBERS 600-030-039, 600-030-036, AND 600-390-024 LOCATED IN THE CITY OF LA QUINTA, CALIFORNIA AS SURPLUS LAND**

Senior Management Analyst Kinley presented the staff report, which is on file in the Clerk's Office.

MOTION – A motion was made and seconded by Chairperson Gaeta-Mejia/Commissioner Pacheco to recommend the Housing Authority:

- 1) Adopt a Resolution to declare Assessor Parcel Numbers 600-030-039, 600-030-036, and 600-390-024, located in the City of La Quinta, California, as surplus land;
- 2) Authorize the Executive Director to execute and administer the necessary notice(s) related to the declarations made in the resolution; and
- 3) Find that the declarations are exempt from environmental review pursuant to Section 15312 of the California Environmental Quality Act (CEQA).

Motion passed: ayes – 3, noes – 0, abstain – 0, absent – 1 (Paltin), vacancy – one (1).

**STUDY SESSION**

**1. DISCUSS FISCAL YEAR 2024/25 HOUSING COMMISSION ACTIVITY**

Senior Management Analyst Kinley presented the staff report, which is on file in the Clerk's Office.

The Commission discussed the Regional Housing Needs Assessment (RHNA) requirements for La Quinta and its compliance status; and the timeline and potential development plans for the three vacant parcels discussed under Business Session Item No. 3 of this agenda.

**DEPARTMENTAL REPORTS** – Verbal Updates

**1. UPDATE ON CURRENT HOUSING COMMISSION AND HOUSING AUTHORITY ACTIVITY**

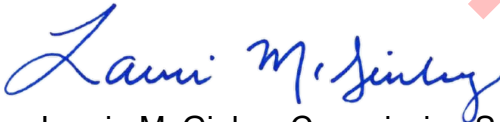
Staff noted ensuring compliance with the Surplus Land Act may take some time; options for future affordable housing projects are being considered and evaluated; and Mr. Samuel Turley resigned his appointment on the Commission because he moved to the city of Indio, and an update on filling the vacancy will be provided in the future.

**COMMISSIONERS' ITEMS** – None

**ADJOURNMENT**

There being no further business, a motion was made and seconded by Chairperson Gaeta-Mejia/Commissioner Pacheco to adjourn this meeting at 5:28 p.m. Motion passed: ayes – 3, noes – 0, abstain – 0, absent – 1 (Paltin), vacancy – one (1).

Respectfully submitted,



Laurie McGinley, Commission Secretary/Management Specialist  
City of La Quinta, California

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# City of La Quinta

HOUSING COMMISSION MEETING: April 16, 2025

## STAFF REPORT

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**AGENDA TITLE:** RECOMMEND HOUSING AUTHORITY APPROVAL FOR LOCAL HOMELESS PREVENTION PROGRAMS FUNDING FOR FISCAL YEAR 2025/26

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### RECOMMENDATION

Recommend Housing Authority funding approval to provide assistance to local homeless service providers and homeless prevention partners - Coachella Valley Rescue Mission (CVRM), Martha's Village and Kitchen (MVK), and Coachella Valley Association of Governments (CVAG) for fiscal year 2025/26.

### EXECUTIVE SUMMARY

- The Housing Authority (Authority) allocated \$300,000 of Authority funds to local homeless service providers and homeless prevention partners in fiscal year (FY) 2024/25.
- These services positively impact the City and greater Coachella Valley community.
- Recommended FY 2025/26 funding of \$375,000 for Commission consideration, in accordance with State law is as follows:
  - ✓ \$125,000 to CVRM
  - ✓ \$125,000 to MVK
  - ✓ \$125,000 to CVAG

### FISCAL IMPACT

The Low-Mod Housing Authority fund has a homeless funding budget of \$375,000 for FY 2025/26 available in account number 243-0000-60532. The maximum allowed to be expended annually by these funds is \$500,000, per Health and Safety Code Section 34176.1.(a)(2).

### BACKGROUND/ANALYSIS

The Authority annually allocates funding for local homeless service providers and homeless prevention partners in the Coachella Valley.

To address the rising cost of housing, in the current economic climate, the City proposes increasing the funding allocation for each local homeless prevention partner—from \$100,000 to \$125,000 per fiscal year. This adjustment reflects the growing financial need

for housing assistance and ensures that key service providers, CVRM, MVK, and CVAG, can continue delivering essential support to individuals and families at risk of homelessness in La Quinta and the surrounding region. Each organization is required to provide a quarterly report on the use of the funds, including the number of individuals from La Quinta who were assisted and the services they utilized.

The Authority is able to provide this assistance pursuant to California Health and Safety Code's Community Development and Housing law, which states "...if the Housing Successor (the Authority) has fulfilled all obligations pursuant to Sections 33413 and 33418, the Authority may expend up to \$500,000 dollars... per fiscal year for homeless prevention and rapid rehousing services for individuals and families who are homeless or would be homeless but for this assistance, including the provision of short-term or medium-term rental assistance, contributions toward the construction of local or regional homeless shelters, housing relocation and stabilization services including housing search, mediation, or outreach to property owners, credit repair, security or utility deposits, utility payments, rental assistance for a final month at a location, moving cost assistance, and case management, or other appropriate activities for homelessness prevention and rapid rehousing of persons who have become homeless."

A Memorandum of Understanding (MOU) is signed by all providers, stipulating annual and quarterly reporting requirements.

### ALTERNATIVES

The Commission may elect not to recommend this request, divert funds to other organizations, or save funds for future projects; however, since these organizations have consistently provided support for our community and rely on these contributions, Staff does not recommend this alternative.

Prepared by: Laurie McGinley, Management Specialist  
Approved by: Gilbert Villalpando, Director of Business Unit and Housing Development